

Issue/Action Worksheet

The Issue:

What is the issue that concerns me/us? What is the problem (1-2 sentences)?

Your Vision:

What it will look like when I/we have successfully resolved the issue/solved the problem (2-3 sentences)?



Date: _____

Description: _____

| Obstacle #1: <i>standing in the way of achieving the Vision.</i> | Action/Person Responsible: <i>Steps we will take to overcome Obstacle #1. Who will do it.</i> | Needed Support: <i>To complete this action step, I/we will need:</i> |
|--|---|--|
| | 1. | 1. |
| | 2. | 2. |
| | 3. | 3. |
| Obstacle #2: <i>standing in the way of achieving the Vision.</i> | Action/Person Responsible: <i>Steps we will take to overcome Obstacle #2. Who will do it.</i> | Needed Support: <i>To complete this action step, I/we will need:</i> |
| | 1. | 1. |
| | 2. | 2. |
| | 3. | 3. |
| Obstacle #3: <i>standing in the way of achieving the Vision.</i> | Action/Person Responsible: <i>Steps we will take to overcome Obstacle #3. Who will do it.</i> | Needed Support: <i>To complete this action step, I/we will need:</i> |
| | 1. | 1. |
| | 2. | 2. |
| | 3. | 3. |
| Evaluation: <i>What measures will we use to assure ourselves the Vision has been reached?</i> | | |